

West Calcasieu Airport Managing Board Meeting Minutes

March 1, 2016

I. Call to order

Chairman Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at approximately 4:32 p.m. on March 1, 2016, at the offices of Southland Executive Airport, Conference Room, 7000 Southland Field Road, Sulphur, Louisiana.

II. Invocation

R. K. Levens led the invocation.

III. Pledge of Allegiance

Pledge led by Don Chamblee and recited by all board members and guests.

IV. Roll call

The following persons were present:

- ✓ Dalton Langford
- ✓ Don Chamblee
- ✓ Wilmer Dugas
- ✓ R. K. Levens
- ✓ Joe Palermo

(Dana Keel was absent from the meeting.)

(Others also present at the meeting were: Darla Perry, Tim LaFleur, Chuck Stutes, Jackson Schrupf, Mayor Chris Duncan and Sheila Burton.)

V. Approval of minutes of the February 2, 2016 regular monthly meeting

Chairman Dalton Langford entertained a motion to approve the minutes of the February 2, 2016 regular monthly meeting. Wilmer Dugas made a motion to approve the minutes of the February 2, 2016 regular monthly meeting, 2nd by R. K. Levens. No opposition. Motion carried.

VI. Additions/Deletions to Agenda

There were no additions or deletions to the agenda.

VII. Request fund (half) from CPPJ for the purchase of a Jet A fuel truck

Darla Perry stated they drafted a letter but didn't have the final price. Tim LaFleur said seventy-nine nine is what he had. Darla said Francis Andrepoint met with Bryan Beam, and they will fund 50% and the Airport will fund 50%. Darla said hopefully they will get it before the amount comes due, and they will be able to purchase it before the next meeting. There was further discussion regarding the details of the purchase of the fuel truck. Chairman Dalton Langford stated Francis Andrepoint told him the Airport would get \$40,000 and not necessarily half. Darla said she will adjust the letter for that amount. Don Chamblee asked if the Airport had the funds available to purchase the truck, and Darla answered yes. Darla said the truck is coming from Houston, and the Airport will pay to have it delivered.

Chairman Dalton Langford entertained a motion to purchase the Jet A fuel truck for \$79,900. Tim Lafleur asked to make the amount a little more due to the delivery fee. There was discussion regarding the delivery and fuel fees. Tim Lafleur described the method of fuel filtration system on the truck to the Board. Darla Perry recommended changing the amount to \$87,000 to include the fuel filter change and transport fees. Chairman Langford entertained an amended motion to purchase the Jet A fuel truck for an amount of \$87,000. Wilmer Dugas made a motion to purchase the Jet A fuel truck for \$87,000; 2nd by R. K. Levens. No opposition. Motion carried.

VIII. Discuss meeting date with Dept. of Natural Resources Office of Conservation

Mr. Jackson Schrumpf told the Board he called and spoke with the DNR Office of Conservation as well as emailed them; and they are agreeable with moving the meeting to March 15th. Mr. Schrumpf said he feels like the Board still needs to figure out what exactly they need to ask for. Wilmer Dugas said he would like to ask why all of a sudden this well is bothering someone today when it has been here for years under the Airport as well as being here before 1984 when Citgo owned the property. Mr. Dugas further stated he is not wanting to spend \$50,000 to cap a well that could be producing for safety reasons or other reasons. Mr. Dugas wants to know who reported the well and feels they need to pay for it. R. K. Levens stated he would also like to know who turned in the complaint and why. There was further discussion regarding the water well issue.

Tim Lafleur reported he has been told that it would cost more to refurbish the well than it would to cap it. Mr. Schrumpf said Mr. Gearen told him it would cost \$35,000 to cap the well. Mr. Schrumpf also said Mr. Gearen told him it wouldn't be worth it to repair the well. There was continued discussion regarding the well. Chuck Stutes asked Mr. Schrumpf if there is some temporary, interim solution. Mr. Schrumpf stated they have a meeting with the DNR Office of Conservation at 1:00 o'clock on March 15th, and he needs to know who is going and who would like to be the spokesman to speak on behalf of the Airport at the meeting. Joe Palermo asked if anyone had contacted Richard Ieyoub about the matter, because he would be a good person to call. There was continued

discussion regarding the water well issue. Wilmer Dugas offered to call Mr. Ieyoub. Mr. Dugas asked Darla if she would provide him some history and specs on the well. Chairman Langford agreed to attend the meeting with the DNR Office of Conservation. The Board continued discussion regarding the water well issue. Mr. Schrupf noted that he, along with Chairman Langford and Wilmer Dugas, will be attending the meeting.

IX. Finance Report

Darla Perry gave the financial report for the July through January budget versus actual. Darla reported they are 7 months into the fiscal year. Darla stated they had budgeted bottom line of \$188,000; and the Airport is at \$233,000. Darla said what the Airport is over budget in profit, she can reserve that for ½ of the fuel truck purchase. Darla said they haven't spent as much as budgeted on repair/maintenance, like in the terminal area and the grounds maintenance. Darla reported the fuel sales year to date are pretty close to what were budgeted. Darla said they are doing better on the budgeted revenue and better on a lot of the expenses.

Darla reported on the month of January. Darla said she budgeted bottom line at (around) 36,000; and the Airport bottom-lined at (around) 35,000. Darla stated she budgeted twenty-five at the top under "Chennault" because, in her interpretation, they would begin the 300,000 in January. Darla said Chennault's interpretation was 200,000. Darla said Jackson Schrupf went to the Chennault board meeting and they agreed to give the Airport the 300,000; but they will not give it until July. Mr. Schrupf told the Board there are still some people at the Chennault Board who are not real happy about sharing the money. Mr. Schrupf stated that their view is that the money could be used "better" if they spent it. Mr. Schrupf said it was a 3-2 vote.

Darla shared some statistics she received from the Tax Assessor's office on where the Chennault tax base comes from as far as West Calcasieu versus East Calcasieu. Darla reported 5.4 million is collected from the West Calcasieu wards, which is 57% of the Chennault millage. East Calcasieu contributed 4,081,000 out of the 9.5 million. Darla said this is on the 2015 tax roll. Darla stated out of the 9.5 million, the Airport will receive the 300,000. There was further discussion regarding the Chennault tax. Mr. Schrupf said Chennault signed a 10-year memorandum of understanding, that it will increase as soon as their tax income increases by 3%.

R. K. Levens made a motion to accept the finance report as presented, 2nd by Wilmer Dugas. No opposition. Motion carried.

X. Director's Report

Director Tim Lafleur announced that Kaough & Jones is out doing some of the work on the air field at the present time. Tim briefly gave an update on what's being done on the lighting rehab. Chairman Langford entertained a motion to accept the Director's Report as presented. R. K. Levens made a motion to accept the Director's Report as presented, 2nd by Wilmer Dugas. No opposition. Motion carried.

XI. Engineer's Report

Chuck Stutes gave further details regarding the lighting rehab project that Kaough & Jones is presently working on. Chuck stated they are doing some front-end work like testing the wires, moving equipment around and starting installation of the taxiway lights. Chuck said there were a few rough spots in the beginning, but they have been straightened out.

Chuck said they sent out a request for proposal on the hangar A roof repairs several weeks ago. Chuck reported that they sent it to 4 different companies, but they only received 2 bids back. Chuck stated the low bid was from Alfred Palma for \$161,500. The 2nd bid was from Construction Zone of Louisiana for \$169,225. Chuck said their estimate was \$135,000. Chuck said under Louisiana state law, you can only get proposals if the cost is \$150,000 or less. Since both bids were over that amount, Chuck said they are recommending that they restructure it as a public bid and send out formal public bid packages and receive bids on the project. Chuck said they should be able to get it done fairly quickly. Chuck told the Board you do have to advertise for 26 days. Chuck recommended that the Board do not accept the proposals and that they authorize Meyer & Associates to put out a bid package to receive bids.

Chairman Langford entertained a motion to accept the recommendation by Chuck Stutes that the Board do not accept the proposals and that they authorize Meyer & Associates to put out a bid package to advertise and receive bids. Joe Palermo made a motion to accept the recommendation by Chuck Stutes that the Board do not accept the proposals and that they authorize Meyer & Associates to put out a bid package to advertise and receive bids, 2nd by Wilmer Dugas. No opposition. Motion carried.

Wilmer Dugas made a motion to accept the Engineer's Report as presented, 2nd by R. K. Levens. No opposition. Motion carried.

XII. Old Business

There was no old business brought before the Board.

XIII. New Business

Joe Palermo gave an update on the Property Committee. Mr. Palermo said he looked at aerial photos, and the comparables on property around the airport are pretty high. Mr. Palermo stated that once he meets again with the Property Committee, the Board should make an attempt to buy property now instead of waiting until later. Mr. Palermo said he will gather more information and bring it to the next meeting for the Board's review. There was a brief discussion regarding the Airport potentially purchasing property in the area.

Chairman Langford stated there have been some negative comments from people at the airport about extending the runway, and they say it's cost prohibitive and that the Airport doesn't have enough flights in and out. Chairman Langford said his feelings on the matter are that we should shoot for whatever we can get; and even if we fall short, we are

better off than where we are today. R. K. Levens asked who was saying that, and Darla Perry responded "FAA."

Jackson Schrupf stated that in looking at the "Seattle Avionics Fuel Guide," it looks like Southland Executive Field is selling jet fuel a lot lower than anyone else around. Mr. Schrupf said he would expect jets to be landing here, if that is common knowledge, unless the runway is too short. Director Tim Lafleur stated that they are getting more traffic than they had. Tim stated that last year at this time they had 3900 gallons sold; and this year it is already at 6700. Plus, Tim said, he had to turn 1000 away due to the truck being broken.

XIV. Public Comments

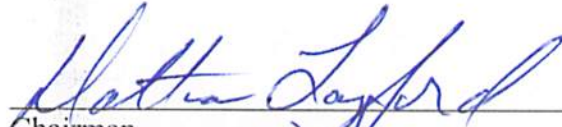
There were no public comments at this time.

XV. Chairman's Update

There was no Chairman's update given at this time.

XVI. Adjourn

Chairman Langford entertained a motion to adjourn the meeting. R. K. Levens made a motion to adjourn the meeting, 2nd by Wilmer Dugas. No opposition. Motion carried. Meeting adjourned at approximately 5:15 p.m.



Chairman



Acting Secretary